

MAV18 CONFERENCE



Thursday 6 – Friday 7 December
La Trobe University, Bundoora



EXHIBITION PROSPECTUS AND APPLICATION



61 Blyth Street, Brunswick 3056

T: 03 9380 2399

E: events@mav.vic.edu.au

MAV18 Conference attracts over 1,600 participants from across Australia and overseas. It is the largest Mathematical Conference in the Southern Hemisphere. There are several options for display at MAV18 Conference.

SYMA Step Down Booth

- Size: 3m wide by 2m deep
- Walls: 2.5m high matt anodised aluminium frame with white laminated infills
- Fascia: Custom Digital Print Signage
- Lighting: 2 x 150-watt light per booth mounted on arm on the fascia
- Power: 1x 4-amp power point per stand
- The venue is carpeted
- Furniture is not included. You can contact our provider Moreton Hire or supply your own furniture



SYMA Booth

- Size: 3m wide by 2m deep
- Walls: 2.5m high matt anodised aluminium frame with white laminated infills
- Fascia: Matt anodised aluminium frame with 38cm high white laminated infill
- Name Sign: One digital print lettering on white laminate infill per aisle (max. 30 characters)
- Lighting: 2 x 150-watt spotlight per booth mounted on light track inside fascia
- Power: 1x 4 am power point per stand
- If you are given a booth on a corner location, you can choose to have 1 wall removed to open the space
- The venue is carpeted
- Furniture is not included. You can contact our provider, Moreton Hire, choose to add a 1.8 banquet table with black cloth with 2 chairs or supply your own furniture.



Pin Board and Table 1.8m x 2m

This option includes

- 1.8m Horizontal display panel – Coal Colour
- 1.8 banquet table with black cloth
- 2 chairs (Atlanta Chair)
- 1 name sign



Pods 2m x 2m

- Walls: 2.5m high matt anodised aluminium frame with white laminated infills
- Fascia: Matt anodised aluminium frame with 38cm high white laminated infill
- Name Sign: One digital print lettering on white laminate infill per aisle (max. 20 characters)
- Lighting: 1 x 150-watt spotlight per booth mounted on arm on the fascia
- Power: 1x 4 am power point per stand
- Furniture is not included. You can contact our provider, Moreton Hire or supply your own furniture.



Floorplan

- Booths are available numbers 1 – 4 10 – 17, 31 – 44, 49 – 59 (47 can be a booth, pod or pin board and trestle table)
- Pin boards and trestle table/Pods are available numbers 5 – 9, 18 – 30, 45 – 47
- The floorplan is subject to change based on bookings

EXHIBITION OPTIONS

OPTION 1: Step Down Syma Booth

Investment: \$1,297 (INC GST)

Inclusions:

- Syma three wall booth - 3m wide x 2m deep
- 2 x Spot Lights
- Name Sign
- 4-amp power point

ADD

- Clothed table (1.8m long) with 2 chairs for \$95
- Additional power point \$55

Alternative furniture can be arranged by our provider, Moreton Hire

OPTION 2: Syma Booth

Investment: \$1,167 (INC GST)

Inclusions:

- Syma three wall booth - 3m wide x 2m deep
- 2 x Spot Lights
- Name Sign
- 4-amp power point

ADD

- Clothed table (1.8m long) with 2 chairs for \$95
- Additional power point \$55

Alternative furniture can be arranged by our provider, Moreton Hire

OPTION 3: Pin Board with Table (limited number available)

\$778 (INC GST)

Inclusions:

- Table: 1.8m long
- Horizontal Display Panel: 1.8m wide x 1.2m high
- 2 x Chairs
- 1 x Name Sign

ADD

- Power point \$55

OPTION 4: Pod

Investment: \$650 (INC GST)

Inclusions:

- Backing Stand
- 1 x Spot Light
- 1 x Name Sign
- 1 x 4amp power

Please note exhibition spaces will be allocated to sponsors first and then on a first in basis. A maximum on one exhibition space per organisation. Extra exhibition space is available through sponsorship only. Spaces must be paid for by 1 November.

EXHIBITION APPLICATION FORM

Please complete the following three pages and email to jdiamond@mav.vic.edu.au

This organisation acknowledges and accepts the terms and conditions as outlined at the end of this application form by The Mathematical Association of Victoria.

Contact Name			
Company			
Postal Address			
Suburb	State	Postcode	
Phone Number	Mobile		
Email			
*Car Registration Number:			

*If wishing to have parking allocated on MAV account cost is \$18 per car for three days.

1. EXHIBITION OPTION:

- | | |
|---|-------------------|
| <input type="checkbox"/> Option 1: Syma Step Down Booth | \$1,297 (Inc GST) |
| <input type="checkbox"/> Option 2: Syma Booth | \$1,167 (Inc GST) |
| <input type="checkbox"/> Option 3: Pin Board with Trestle Table | \$778 (Inc GST) |
| <input type="checkbox"/> Option 4: Pod | \$650 (Inc GST) |

Name to be put on Company Name Sign (included in price - max 30 Characters or 20 for Pod)														
Sub Total Exhibition Option													\$	

2. ADDITIONAL DISPLAY ITEMS:

QTY	Item	Unit Cost	Total
	Spot Light for Pod or Booth (1 already included in price, not suitable for pin boards)	\$44	
	Clothed Trestle Table with 2 Chairs	\$95	
	Power Point (1 included with Booths and Pod)	\$55	
Sub Total Additional Display Items			\$

3. FOOD & BEVERAGE:

QTY	Item	Unit Cost	Total
	Lunch Thursday	\$20 per person	
	Lunch Friday	\$20 per person	
	Parking for three days (Wednesday, Thursday and Friday)	\$18 per car	
	Happy Hour	Free of Charge	\$0.00
Sub Total Food & Beverage			\$

TRADE DISPLAY NUMBER PREFERENCES:

A floor plan is included at the end of this document.

Please check the website regularly for updates on sold stands – <http://www.mav.vic.edu.au>

Preference 1:		Preference 2:		Preference 3:		Preference 4:	
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NAMETAGS:

We require nametags for the following Personnel: (maximum 4)

1.	3.
2.	4.

PAYMENT OPTIONS

TOTAL 1 + 2 + 3 = \$ _____

1. Email this form then print and mail cheque to
The Mathematical Association of Victoria
61 Blyth Street
BRUNSWICK VICTORIA 3056

2. Email this form then EFT – Please transfer funds to
Bendigo Bank **Account Name:** The Mathematical
Association of Victoria **BSB:** 633108
Account Number: 128621109
(Reference: 2018EX Company Name)

3. Process with Credit Card: Visa MasterCard

Card Number: _____ Expiry: ____ / ____ CCV: ____

Name on Card: _____

Cardholder Signature: _____

All prices are inclusive of 10% GST and are in Australian Dollars.

ABN: 34 004 892 755

Passport Competition

We are delighted to introduce the MAV18 Passport Competition. The goal of the competition is to attract as many delegates as possible to the exhibitor's booths, thereby increasing booth exposure and visibility during the conference.

To achieve this aim, we will include in the delegates satchel a "passport". This "passport" will list all exhibitors participating in the competition.

To qualify for the lottery, each participant must visit as many booths as possible in the exhibition area to get their "Passport" stamped by at least 50% of total participating exhibitors. (Exact number of stamps required will be confirmed at a later stage)

The exhibitors will be offered to provide prizes for this lottery. We will list the prizes together with the name of the prize exhibitor in the "passport competition" instructions which will be included in the delegates satchel.

Two draws will take place, one at happy hour on Thursday 6 December and the other at lunch time of Friday 7 December. This will ensure delegates who can not stay for happy hour or are only attending on Friday will be able to participate in the competition.

If you are interested in participating in driving delegates to your exhibition space, please complete the form below.

Contact Name	
Company	
Email	
Website	
Yes, I would like to provide the following prize	
I would like this prize presented at:	<input type="checkbox"/> Happy Hour - Thursday 6 December 2018 or <input type="checkbox"/> Lunch - Friday 7 December 2018

TERMS & CONDITIONS

1. The application attached to these terms is an application by the Sponsor/Exhibitor ("the Exhibitor") to take the area of space alone with stand specified at the MAV18 Conference ("the Exhibition") described in the said application at La Trobe University, Bundoora Campus ("the Venue") and for exhibition purposes on the dates and for the charges specified in the said application. The Exhibition is being promoted and organised by The Mathematical Association of Victoria ("the Promoter" and "the Organiser").
2. By returning the signed application the Exhibitor will be deemed to have offered to the Organiser and Promoter to take the space/stand on the terms and conditions and in accordance with the rules and regulations contained herein. When accepted by the Promoter the application becomes a binding contract between the applicant and the Promoter.
3. The Organiser/Promoter reserves the right to accept or reject an application.
4. The position within the Exhibition will be allocated on a first received/first allocated basis.
5. The Exhibitor will pay the Promoter the space and stand charges in accordance with the payment terms specified in the application. The dishonouring of any payment in respect to the application will constitute a breach of this Agreement. The application to exhibit will NOT be processed until full payment has been received.
6. If the Exhibitor fails to make full payment, withdraws from the Exhibition or fails to occupy all or part of the space allotted, then the Exhibitor is deemed to have cancelled the contract and the Organiser reserves the right to re-let the space to another applicant and to recover damages from the Exhibitor in the form of cancellation fees. Cancellation fees will be calculated according to the date the Organiser became aware of the Exhibitors cancellation. If cancellation occurs on or after 1 November 2018 then a 100% cancellation fee will apply. If cancellation occurs before 1 November 2018 then a refund will apply less a \$25 administration fee. Notice of withdrawal must be made by the Exhibitor in writing. By submitting the application form the Exhibitor acknowledges that these cancellation fees are reasonable pre-estimates of the typical loss to the Promoter if the Exhibitor cancels the booking.
7. Insurance Liability: Neither the Promoter, Organiser, nor the conference venue owners will be responsible for the safety of any exhibit or property of any Exhibitor, or any other person for the loss or damage of, or deconstruction to same, by theft or fire or any other cause whatsoever, or for any loss or damage whatsoever sustained by the Exhibitor by reason of any defect in the building caused by fire, storm, tempest, lightning, national emergency, war, labour disputes, strikes or lock outs, civil disturbances, explosion, inevitable accident, force majeure, or any other cause not within the control of the Organisers and Promoters or for any loss or damage occasioned, if by reason of happenings of any such event, the opening of the Exhibition is prevented or postponed or delayed or abandoned, or the building becomes wholly or partially unavailable for the holding of the Exhibition. The Exhibitor agrees to undertake to insure to their full replacement value the contents of their stand and all associated equipment and materials.
8. The Organiser will make the space allocated in the Exhibition available to the Exhibitor during the Exhibition.
9. The Promoter/Organiser may postpone or amend the time for the holding of the Exhibition or change the venue of the Exhibition to another venue in the same city to such time or venue which in the opinion of the Promoter/Organiser is more suitable for the Exhibition and the Promoter/Organiser will not be liable for any loss occasioned thereby provided that this right will be exercised only where circumstances arise to the reasonable belief of the Promoter/Organiser to make such changes necessary.
10. The Exhibitor will not be entitled to any refund in the event of cancellation of the Exhibition because of industrial action, blackouts or any other cause beyond the Promoter/Organisers control.
11. The Organiser may in the event of any circumstances which render it necessary vary the space and stand allocation and the Exhibitor will accept such re-allocation without any claim for a reduction in charges or otherwise.
12. The Organiser will determine the hours during which the Exhibition will be conducted and as to hours of access for Exhibitors and visitors and such times may be varied from time to time as necessitated by commercial considerations without objection on the part of the Exhibitor. The Exhibitor agrees to occupy and continually keep open throughout the course of the exhibition the space allocated to it. Exhibits must not be removed partially or totally before 2.30pm on the second day of the Conference.
13. The Exhibitor hereby indemnifies and releases the Promoter/Organiser against all actions, suits, costs, claims and demands, brought against the Promoter/Organiser by any person, firm or corporation for any damage, loss or injury caused directly or indirectly to or suffered by any person, firm or corporation as a result of any act or default of the Exhibitor or the servants, agents, contractors or invitees of the Exhibitor or resulting directly or indirectly from the attendance of the Exhibitor at the Exhibition including travel to and from the venue.

14. The Promoter/Organiser is not liable for any indirect or consequential damages arising out of breach of this Exhibition Contract.
15. No Exhibitor will assign, sublet or share the whole or any part of the space allocated to the Exhibitor/Sponsor without the written consent of the Organiser. Where there is more than one Exhibitor occupying space, their liability will be joint and several.
16. In the event any statute implies any term, condition or warranty into this agreement which cannot be lawfully excluded, they will apply to this agreement, save that the liability of the Promoter/Organiser and each of them for breach will be limited, at the option of the Promoter/Organiser, to any one of more of the following:
 - a) the replacement of goods to which the breach relates or the supply of equivalent goods;
 - b) the repair of such goods;
 - c) the payment of the cost of replacing the goods or acquiring equivalent goods; or
 - d) the payment of the cost of having the good repaired.
17. If any provision of this Agreement is held to be illegal or contrary to public policy or otherwise unenforceable, such invalidity or unenforceability will be deemed eliminated or modified to the extent which in the courts opinion, it is necessary to make the remainder of the provision enforceable.
18. These Terms and Conditions shall be governed by and interpreted in accordance with the laws of Victoria. Each party submits to the non-exclusive jurisdiction of the Courts of Victoria and the Courts which hear appeals from those Courts.
19. This Agreement contains the entire understanding of the parties concerning the subject matter dealt with herein and supersedes all prior negotiations, correspondence, understandings, arrangements and representations between the parties or made by a party and each party acknowledges that except as set out in this Agreement, it has not relied on any representation made by or on behalf of any other party.
20. These general conditions and the rules and regulations may not be modified or waived by any person.
21. The Organiser will update the Exhibitor from time to time with email news unless the Exhibitor advises the Organiser in writing to be removed from such updates.
22. The Exhibitor must provide the Organiser with a current certificate of currency for their Public Liability Insurance. If the certificate is due to expire during the conference period, a letter from the insurer is required to confirm the Exhibitor will be covered during the event.

RULES & REGULATIONS FOR THE EXHIBITION

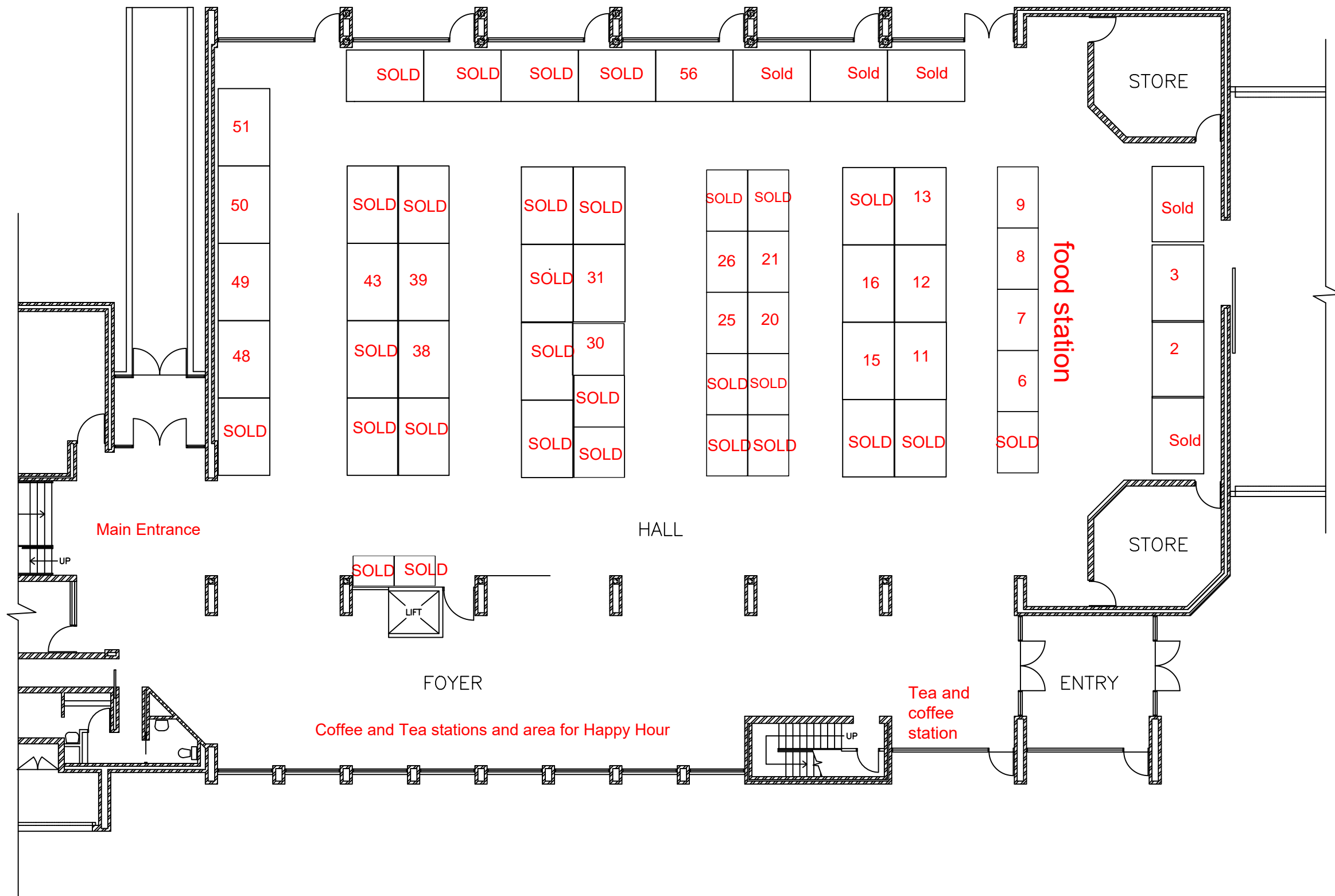
The following are the rules and regulations applicable to the conduct of the Exhibition and which are agreed will bind the Exhibitor, its servants, agents, contractors and invitees.

1. The Organiser will have the right to amend or add to these rules provided that such amendments or additions do not materially increase or diminish the rights of the Exhibitor and are notified to the exhibitor.
2. The Exhibitor will comply with all rules and regulations of the authority having control over the Venue site. Failure to comply with these rules and regulations may result in the Organiser or the authority administering the Venue site ordering the removal from the Venue of the whole or any part of the stand and exhibits of the Exhibitor and in that event the Organiser and/or the said authority will not be liable for any claim for any loss or for compensation.
3. All trade exhibition representative names must be registered prior to the MAV18 Annual Conference.
4. Exhibitor companies and their representatives must represent the company that has agreed to the contract with The Mathematical Association of Victoria.
5. All signing, advertising and clothes promotions must represent the company that has entered into the contract agreement with The Mathematical Association of Victoria.
6. Companies and their representatives that have not entered into a direct contract agreement with The Mathematical Association of Victoria are not permitted to participate in the exhibition without the prior consent of the Organiser.
7. All exhibits, displays and demonstrations are to be subject to the approval of the Organiser which will allot times for the erection and dismantling of Stands.
8. Exhibitors/Sponsors using any form of sound amplification agree to keep the volume at an acceptable level. The acceptable level of sound is at the sole discretion of the Organiser. The Organiser reserves the right to remove the offending equipment for the duration of the show if this request is not met.

9. All Exhibitors will to the satisfaction of the Organiser, clean and keep tidy all space occupied by the Exhibitor. It is the responsibility of the Exhibitor to see that all general rubbish and litter is taken from the Stand immediately after the completion of the Exhibition.
10. The Exhibitor will comply with all rules, regulations and requirements of any statute of any government or semi-government authority or trade union and without in any way limiting this provision all regulations and directions relating to fire safety, the provision of liquor and foodstuffs, copyright, games of chance, occupational health and safety and building works. The Exhibitor will indemnify and keep the Promoter/Organiser, Exhibition Secretariat and Venue indemnified against any costs, claim, action, suit, proceedings or demand resulting from any non-compliance with this rule.
11. No part of any Stand or exhibit will intrude onto any gangways or obscure any fire or exit sign. No Exhibitor shall erect obstruction which in the opinion of the Organiser interferes with the good order of the Conference or with any other Exhibitor.
12. No lottery, raffle, guessing game, game of chance or sideshow will be conducted without the consent of the appropriate authority and the Organiser.
13. Exhibitors may not canvass or distribute promotional material other than from their own stand.
14. No goods of any description may be removed without the written consent of the Organiser
15. No electrical or plumbing work will be undertaken save with the consent of the Organiser and then only by an Electrical or Plumbing Contractor approved by the Organiser.
16. Retail sales are permitted in the Exhibition provided the goods sold are accompanied by a receipt which indicates the company name and stand number and fully describes the goods sold.

If interested in conference sponsorship packages, please contact:

Peter Saffin
Mathematical Association of Victoria
61 Blyth Street
Brunswick VIC 3056
PH: 03 9389 0303
FX: 03 9389 0399
Email: psaffin@mav.vic.edu.au



Syma Step Down and Syma Booths - 1 - 4, 10 - 17, 31 - 44, 49 - 59 (47 can be a booth, pod or pin board/trestle table)
 Pods or Pinboards - 5 to 9, 18 - 30, 45 - 47